

## Southern Administrative Heads Consulting Executive Director

### 2016 Accomplishments

1. SAAS Conference and S-AHS Winter Meeting, Feb 6-9, San Antonio, TX
  - a. Prepared agenda and briefing materials for S-AHS winter meeting in consultation with Chair Grant
  - b. Attended two SAAS Board meetings during conference
  - c. Attended S-AHS winter meeting and recorded minutes
  - d. Finalized minutes and distributed to members
2. CARET/AHS Meeting, Mar 6-9, Washington, DC
  - a. Attended AHS Executive and AHS business meetings
3. Joint S-AHS, ASRED, and SAAESD Meeting, Apr 25-28, St. Thomas, VI
  - a. Prepared agenda and briefing materials for S-AHS separate and joint sessions at the summer meeting in consultation with Chair Bohach
  - b. Finalized minutes, with associated documents and presentations, and distributed to members
4. Southern AHS Web Site, May – June
  - a. Developed a new S-AHS web site working with Rick Noffsinger, web designer at MS State University (<http://www.dafvm.msstate.edu/aplu/> )
  - b. Obtained pictures representing the S-AHS' colleges/units for a rotating carousel on the homepage
  - c. Developed and/or collected information for the following web pages
    - i. Directory, including administrative assistants and college/unit web link, for S-AHS and S-CARET members
    - ii. Documents, including By-Laws, initiative white papers, and other informational documents
    - iii. Links to all relevant APLU web pages
    - iv. Links to other Southern region organizations, all regional AES and CES associations, USDA and other federal agencies, and various national organizations
  - d. Maintain current information on the web site with Rick Noffsinger's assistance
5. Southern AHS Conference Call, July 7
  - a. Arranged and facilitated a S-AHS conference call to discuss a regional effort to initiate indirect cost recovery from commodity group grants

- b. Developed agenda and briefing material, recorded minutes, finalized minutes with associated documents, and linked them on the S-AHS web site
  - c. As an action item from the call, Jack Payne and I developed a document that outlined talking points and actions to assist administrative heads in discussions with commodity group leaders on the importance of indirect cost recovery
  
- 6. Southern AHS Conference Call, Sep 2
  - a. Arranged and facilitated a S-AHS conference call to discuss proposed changes to the national AHS Rules of Operations and unfavorable terms in the new United Soybean Board research agreement.
  - b. Updated participants on the Healthy Food Systems, Healthy People and Deferred Maintenance initiatives' funding strategies.
  - c. Discussed the potential of organizing a Southern region joint conference with S-AHS, ASRED, SAAESD, S-APS, and S-CARET
  - d. Recorded and distributed minutes with associated documents, and linked them on the S-AHS web site
  
- 7. Southern AHS Conference Call, Nov 29
  - a. Arranged a S-AHS conference call to discuss the potential of S-AHS organizing a Southern region joint conference with the 1862 and 1890 research, Extension, and academic program directors, and S-CARET sometime in 2018