

# Leadership

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## Knowledge

### **Model different methods of stress management.**

- List items in your life that cause unnecessary stress.
- Experiment with different methods of stress management.

### **Explain essential parts of goal setting.**

- List short-, medium-, and long-term goals as they apply to your 4-H project work.
- Develop a timeline for achieving your short-term goals.

### **Explain what it means to be a project manager.**

- Compare conflict management methods.
- Identify your strengths and weaknesses as a project manager.
- Develop project management skills such as timeliness and group management.
- Describe how you will act in a role of a project manager.
- Survey club members to determine possible sources of conflict.
- Develop common practices for conflict management.
- Discover community conflict management strategies.
- Construct a personal community conflict management plan.
- Identify possible issues you might face while working on a project.
- Develop a project management plan to be implemented in your community.

### **Demonstrate what it means to be an effective collaborator.**

- Define collaborate.
- Discover your strengths and weaknesses as a collaborator.
- Develop an action plan to strengthen your collaboration skills.
- Analyze your club's collaboration skills four times per year.
- Compare and contrast different methods of community collaboration.
- Make use of opportunities to collaborate with other leaders in your community.
- Organize community collaboration efforts and events to achieve a common goal.



**Model active listening.**

- Interview leaders in your community about their methods of effective sharing and listening.
- Describe the qualities of an active listener.

**Plan for opportunities where you can learn and teach organizational skills.**

- List skills members of your club do well.
- Develop a plan for teaching and improving organizational skills.
- Discover organization members' strengths and weaknesses in planning and creativity.

## Skills

**Exhibit the ability to be on time and manage a group of people.**

- Analyze how you spend your time.
- Identify project or activities in your schedule that are taking up unnecessary amounts of time.
- Experiment with different team management techniques.
- Compare and contrast the advantages of different team management strategies.
- Practice moderating a meeting.
- Compare and contrast different community organization strategies.

**Demonstrate the presentation style that works best for you.**

- Identify your personal presentation style.
- Experiment with different presentation style methods in your community.

**Prepare presentations about yourself and other topics.**

- Make use of presentation planning tools to develop a presentation about yourself.

**Share effectively with group members and members of your community.**

- Identify several organizational skills you would like to improve.
- Construct a timeline to help improve your organizational skills.
- Experiment with different sharing and listening strategies for organization functions.
- List individuals who are possible network connections in your community.
- Organize community networking events to enhance relationships.

**Construct a model that people in your club can use to improve their listening skills.**

- Compare and contrast how leaders in your community listen and share with others.
- Analyze your club's listening and sharing abilities.
- Construct sharing and listening resources for your club.
- Construct an active listening model to be used by members of your community.

## Dispositions

### **Realize the importance of decision-making.**

- Identify situations where you will have to make tough decisions.
- Develop a decision-making plan.

### **Value the importance of being a positive motivator for organizations.**

- Identify times you have encouraged others to make decisions.

### **Recognize the need for developing attainable goals.**

- Organize goals for the club based on the time needed to complete.
- Organize community needs into attainable goals.
- Encourage the club and its members to develop attainable goals.

### **Realize that your decisions can affect others around you.**

- Interview community leaders to find how their decisions impact the community around you
- Analyze your personal decision-making strategies.
- Identify possible flaws in community leaders' decision-making processes.

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